

# Steps of Formation of Foreign Invested Company (FIC)

## STEP 1: Pre-registration of corporate name

- Provide basic name of the foreign investors, either individual or corporate
- Such name can be kept for six months

## STEP 2: Opening Expenses Forex Account

- Go to a bank submitting pre-registered name and application documents
- Foreign investor can transfer up to USD 300,000 into that account for incorporation expenses
- Remainder of the fund can be paid into the capital account opened by the FIC

## STEP 3: Approval or Filing if Fixed Asset investment involved

- This step may not apply if FIC is engaged in consultation or advisory businesses without investing in fixed assets projects
- The application is submitted to National Development and Reform Commission
- Approval can be a bit lengthy, say a couple of months depending on the size and industries involved; but filing can be just procedural.

## STEP 4: Company registration & Department of Commerce

- Online application at company registration authority
- Before this investor identity shall be notarized and legalized at China consulates; overseas Chinese may use their China passports for investment
- At this stage, investors shall prepare an FDI Initial Report to Department of Commerce
- Certificate of incorporation will be issued here

## STEP 5: Other Registration and filing formalities

- Foreign Exchange Registration with banks
- Tax Registration
- Filing with local treasury department
- Social insurance filings
- Other filings such as customs